

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of May 4, 2016

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Robert Collins, Melissa Coffey and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council liaison.

**Public Comment:**

Dr. Dennis Rork and his wife Mrs. Marianne Rork addressed the Board on behalf of the Derry Medical Center Charitable Foundation regarding a donation of \$1,000.00 to the Leach Library for the purchase of large print books. Dr. Rork stated that public libraries play a vital role as educators and as providers of recreational materials for community members of all ages. Dr. Rork added that the role of the library compliments the role of medical providers in the wellbeing of the whole person.

Carol Introne arrived at 7:02 p.m.

The meeting was paused while the Library Director, Assistant Director Sally Nelson, Trustee Pauline Caron, and Dr. Rork went upstairs to take photographs with some of the large print books and a poster-sized donation check.

The meeting resumed at 7:10 p.m.

**Secretary's Report:**

The Secretary's Report for April 6, 2016 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

**Treasurer's Report:**

The Treasurer's Report for January 1 – March 31, 2016, was distributed by Pauline Caron. A **motion** was made by Robert Collins to accept the Treasurer's Report. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

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**Friend's Report:**

The Friends are currently working on their annual Cakeless Bake Sale. All donations will be gladly accepted. The next meeting is scheduled for Monday, May 9, 2016 at 1:00 p.m. in the library meeting room.

**Director's Report:**

Gifts Donated to the Leach Library –

- Mr. Tom Abruzese, Londonderry artist, donated a painting of hummingbirds on a turkey feather to the library.
- Mr. William Graser donated a copy of his book *Veterans' Reflections: History Preserved*.
- Mrs. Jeanne Hicks donated \$25.00 in memory of Mrs. Arlene Hicks.

A **motion** was made by Carol Introne to accept the gift. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On April 21, 2016, the library held the program “Four Centuries of Fishing in New Hampshire”. 13 individuals attended the program.
- On May 19, 2016, at 7:00 p.m., the library will host “Songs of World War II” with Mr. Richard Kruppa. Mr. Kruppa brings to light fascinating and unfamiliar stories about some of our most beloved American songs from 1939-1945. He sings these fascinating songs and shares the largely unknown stories behind them while playing guitar, five-string banjo, or baritone ukulele. The program is sponsored by the Friends of the Londonderry Leach Library.
- On June 16, 2016, at 7:00 p.m., the library will feature “Arthurian Revival in New England”. How did the legend of King Arthur take root in America and how did we make it our own? Join independent scholar Dr. Clia Goodwin for an illustrated presentation as she explores two New England interpretations of King Arthur: “A Connecticut Yankee in King Arthur’s Court” and the Edwin Austin Abbey mural series depicting the quest for the Holy Grail. The program is sponsored by the Friends of the Londonderry Leach Library.

Announcements -

- On March 24, 2016, the library’s boiler passed the annual inspection. We are still waiting for the certificate.

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- On April 14, 2016, a larger gutter spout was installed on the back gutter. This should reduce the number of clogs.
- On April 23, 2016, the carpets and upholstered furniture were cleaned.
- Regulations in backflow prevention testing have recently changed. Pennichuck Water can no longer do the backflow test for the sprinkler system. Instead another company has to do this, give us the report, and the report then has to be submitted to Pennichuck Water.

### **Assistant Director and Head of Circulation Services Report:**

- A total of 97 young adults participated in the Isinglass Award selection for their favorite book from a list geared for middle school readers.
- *A Day at the Farm* program presented by Wildlife Encounters, attracted 91 enthusiastic participants. Additionally, one of the many popular activities we had in the Children's Room in April was the National Library Week Craft that attracted 210 participants.
- On Monday, May 9 from 4:00 – 5:00 p.m. come to the library to explore the worlds of beloved children's author Eric Carle. Hear the story of *The Very Hungry Caterpillar*, count to 10 with ducks, and see if we can move like animals can. This fun-filled program is open to 90 participants and advance registration is required and began on Monday, May 2. To register, please call 603-432-1127, or stop by the children's room.
- On Monday, May 16 from 4:00 – 5:00 p.m., come to the library for a rollicking good time with Rockin' Ron the Friendly Pirate. During this high seas musical adventure, participants will be singing and dancing to such jaunty tunes as *The Buccaneer Bounce* and *Pearl the Purple Pirate Princess*. This program is open to 90 participants and advance registration is required, beginning on Monday, May 9. To register, please call 603-432-1127, or stop by the children's room.
- The Children's Room will be offering the following programs as part of Spring Session 2: Craft Time, Shake, Move and Read, and Toddler Time. Spring Session 2 will run May 4 through May 26. Advance registration is required and began at 9:00 a.m. Monday, April 25.
- Come to the library on Thursday, May 12 from 3:30-4:30 p.m. for our Young Adult Spring Book Bingo event. All participants in grades 6 through 12 will win books from our special selection tables. In addition at this special event, snacks and drinks will be served and there will be a raffle for fun door prizes. No sign up is necessary.
- The library has received the following donations for incentives during the 2016 Young Adult Summer Reading Program:
  - Two 18-hole rounds of golf from the Londonderry Country Club
  - A \$25.00 Barnes & Noble gift certificate from an anonymous donor
- The library has received the following donations for incentives during the 2016 Children's Summer Reading Program:
  - 600 coupons for a free hamburger from McDonalds

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- Mr. Timothy Hoppey donated copies of two of his books, *The Good Fire Helmet* and *The Red Car* to the children's room collection.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

**Assistant Director and Head of Reference Services Report:**

- The library cataloged and processed 753 new items in April.
- Whether you like your mysteries "hard boiled", "cozy, or "historical", we have a book for you. We have on display these types of mysteries along with amateur sleuths, professional sleuths, police procedural, capers, and noir, just to name a few. Some of the newer books to look for are *The Midwife and the Assassin* by Samuel Thomas, *Murder on a Summer's Day*, by Frances Brody, and *Threads of Evidence*, by Lea Wait.
- We have received the following gift cards from local restaurants for the Adult Summer Reading Program:
  - \$25 gift card donated from The Coach Stop Restaurant & Tavern
  - \$25 gift card from T-bones/Cactus Jack
  - \$25 gift card from Talia's Breakfast and Eatery
  - Two \$25 gift cards from Poor Boy's Diner
  - Two \$20 gift cards from Giovanni's
  - Five \$10 gift cards from the 99 Restaurant

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

**Old Business:**

- None this month

**New Business:**

- Historical Room HVAC

Barbara Ostertag-Holtkamp informed the Board that on April 28, 2016, the Historical Room HVAC failed to operate. The unit needs a new compressor at an estimated cost of \$4,674.00. Barbara Ostertag-Holtkamp called Board Chair Betsy McKinney who gave approval to proceed immediately with the repair. The unit is situated in the ceiling above the end of the non-fiction stacks so all the books and shelves along the wall next to the Historical Room will have to be moved. Steve Cotton will come in tomorrow afternoon to remove the shelving uprights from the wall. All the books in the Historical Room have been moved from the wall book cases onto tables that will be covered by tarpaulins. The work

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on the HVAC unit will begin at 8:00 a.m. on Monday morning and will take approximately two days to complete.

A **motion** was made at 7:30 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: May 4, 2016

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services